



Laguna Woods Village PC CLUB Newsletter

www.thepcclub.org

January, 2011

Board of Directors:

Bob Sellards, President
John Huber, Vice President & Workshop Coordinator
Barbara Harris, Treasurer
Lynn Brown, Assistant Treasurer
Nancy Bellitto, Secretary
Robin Nahas, Membership
Katy Link, Helen Coutant, John Huber, Nancy Kring-Registrar, Bob Sellards (Chairperson), Education Committee
Chris Dominguez, SIG Host
John Griffin, Systems Administrator
Katy Link, Member Communications
Anne Clark, Webmaster
Michael Taylor, Publicity
Kathryn Taylor, Historian
Shirley Szalkowski, Newsletter Editor

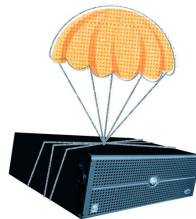


MONTHLY MEETING

Monday, January 17, 2011
6:30 p.m. - Clubhouse 3 Auditorium

MAKE A NEW YEAR'S RESOLUTION TO BACKUP YOUR PC

Save all those precious -



- ◆ Photos
- ◆ Music Files
- ◆ Personal docs and spreadsheets
- ◆ Travel journals and family history
- ◆ Health and financial records

Don't miss this 2011 Kick-Off PC Club meeting!!!

Our program will introduce different backup options and programs (Mozy, Carbonite, Microsoft's SkyDrive, Norton's Online Back-up, DropBox), plus we'll list the features and benefits of each. We'll also present the basics of your flash drive or CD/DVD recorder to avoid a disaster.

All Laguna Woods residents are welcome!
Raffle Prizes (only members are eligible)
If you don't drive at night, Night Bus Service is available - call 597-4659.

PRESIDENT'S MESSAGE



I feel very privileged to have been elected 2011 PC Club President at the November General Meeting. I'm following a long tradition of individuals extraordinarily dedicated to the growth and success of this Club. I start this year full of anticipation, renewed interest and very grateful for the support and help of our users, members and staff.

As we begin the year I'm pleased to announce the following PCC Board changes: John Huber succeeds me as Vice President and Workshop Coordinator; Barbara Harris succeeds Irv Abel as Treasurer; Michael Taylor fills our vacant Publicity Chair position.

Elsewhere in this issue you will find current information about our upcoming January General Meeting on **Backing Up Your PC**, followed in February with a presentation by experts from the Mission Viejo **Microsoft Store on Office 2010, Windows Live, SkyDrive, Bing** and exciting new products such as Slate and the MS phone. Don't miss these informative meetings! Also please note that our first round of PC Classes begins the week of January 17; most courses are 5 weeks in length. Then, following a 3-week administrative and planning session, we'll begin enrollment for Session #2.

It takes a large number of people to staff, manage and maintain our facility and, quite frankly, I believe our Workshop and Learning Center are second to none for a community of this type! Nonetheless, there are some exciting changes and improvements in the planning stage that will further

enhance our service capability and ease of use. If you would like to join our nearly 100 members who volunteer to supervise in the Workshop, teach Classes, or greet visitors please let me know at your earliest convenience, either by calling me @ 949-354-0733 or emailing me @ bob511@comline.com.

Bob Sellards, President

VOLUNTEER DINNER



Roger Turner has stepped down from his position as President of the PC Club in order to fulfill his obligations as a newly-elected Director on the United Mutual Board. Bob Sellards, previously VP, is the new President of the PC Club.

The following are excerpts from Roger Turner's speech at the PC Club Volunteer Dinner in November, 2010.

"...I have often said – we are a community service organization. That is, we exist to offer our members and community residents computer-related opportunities:

- ◆ The opportunity to use a computer in our Workshop (one with the current OS and office tools, and one that works) – 6 days a week – along with our volunteer Greeters and Supervisors who are there to assist with questions.
- ◆ The opportunity to take classes in our Learning Center - to learn new applications - or just catch up with MS's latest changes - with the latest computer tools, at a pace you can absorb and at a schedule you can manage.

- ◆ The opportunity to just get an introduction, an assessment, or a taste of something that is new – in our Saturday SIGs and short classes, and in our monthly programs in CH 3.

All of these things take knowledge, dedication, and time... What we have achieved did not happen overnight. Like most accomplishments, it started small...and then came the very significant offer to our growing club to have two rooms in the new community center building for our Workshop and Learning Center. With this opportunity, we did not sit back – but converted the two bare rooms into one of the best senior computer operations in the country, featuring:



- ◆ A Workshop, staffed with Supervisors and Greeters, featuring:

30 computers, XP, Vista, and Win 7 OS's, 2003 and 2007 office suites, cable Internet, Wi-Fi, new wide screen monitors, and a networked laser printer.

3 photo-accessorized computers, with scanning and color printing to support those interested in photography.

Additionally, to help keep our machines running reliably, we run administrative security software – it is one more thing that helps us present an efficient, always-working operation.



- ◆ A Learning Center, staffed with Club member Teachers and Assistants, and featuring:

21 new Win 7 & Office 2007 student computers, with cable Internet, and a new teacher's computer.

Teaching aids including a large wall-mounted screen, a ceiling mounted high lumen projector, and an in-ceiling audio system.

This past year, we have been challenged as to how to handle introducing Microsoft's new operating systems - first, Vista, and then Windows 7. The result: in the Workshop we now have XPs, Vista's, and new Windows 7's with Office 2007 (we have also replaced or upgraded some older machines) – and new wide screen monitors. In the Learning Center, recognizing that we must be prepared to teach the new operating system and office suite, we took the major step of replacing all our XP computers with Windows 7 machines featuring Office 2007. This was a major task, and it was executed without a flaw, from selection, to purchase, to configuration, to installation, to operation.

I have been President for eight years – they have been wonderful years – working with you. Thank you for the opportunity you have given me.

Roger Turner

MEET OUR VOLUNTEERS



Linda Ryder is one of our PC Workshop Supervisors.

Linda grew up in Whittier, California. She is a lover of nature, photography, baseball (especially the *Dodgers*), and, of course, her rescue dog, Buddy (a Golden Retriever). Linda has a BA in Psychology and a MS in Counseling from California State University at Fullerton.

Linda and her husband, Mike, moved to Huntington Beach where they resided for 30 years. Linda worked for Boeing for 28 years, mainly as a Computer Systems Analyst. She was involved in using computers on the job and interfaced with the Systems Group as a user before transferring there as an analyst.

Linda and Mike have traveled the world; having enjoyed nature travel to Antarctica, Botswana, Tanzania (to see the Great Migration), South America, Costa Rica, the Galapagos Islands, Panama, and numerous trips to Alaska. They have petted whales in the lagoons in Mexico and traveled to the Hudson Bay to see polar bears as they gathered on the shores awaiting their winter feast. The walls of their home are filled with pictures Linda has taken on their various world travels. *They also completed their goal to see a baseball game at all 30 major league baseball parks.*

Linda and her husband moved to Laguna Woods Village three years ago. For Linda, the main attraction for moving was the Bridge Club. She is a bridge Life Master and plays bridge five times a week. Since moving here they have learned the joys of owning a golf cart and do the vast majority of their local transportation via their cart.

Linda had seen an article in the *Globe* asking for help in the Computer Workshop. She contacted Bob Sellards to apply for a volunteer position and has been a Workshop Supervisor at the PC Workshop for three years. Linda appreciates the variety of questions posed and loves helping people with their computer problems.

Shirley Szalkowski, Newsletter Editor

Kindle Presentation



The Kindle is an electronic book reader, available from Amazon.com and some local retailers, i.e.– Best Buy, Target and Staples. On Saturday, Dec. 4th in the PC Club Learning Center, Nancy Kring shared with about 50 PC Club members and community residents what she has learned and enjoyed on her Kindle. While other e-readers are available, such as the Apple iPod and the Barnes and Noble Nook, the focus of this presentation was the Kindle. The Kindle has many functions, but it is used primarily to store and read books. Because the Kindle is physically too small for an audience to see, Tom Martin of the Video Club assisted us by setting up a camera so the Kindle screen could be projected onto the large screen in the Learning Center – enabling Nancy to show the various functions she employs on her Kindle. In the course of the presentation, other Kindle users attending shared their experiences on how they use and enjoy their Kindles.

Because of the enthusiastic response of the presentation, the PC Club is working to schedule a Kindle class, to be offered early in their 2011 education program. Watch your emails, and the PC Club website, <http://www.thepcclub.org>, for more information.



Joy of Computing

by Norm Salzberg

Here are a few resolutions to insure your joy of computing for the New Year. **One:** back up important files by saving them to a flash memory or an external hard drive; include your Outlook Express addresses or Live Mail contacts (in .wab or .csv format), Favorites, documents, spread sheets, and photos. **Two:** keep a good security program (one with Anti-virus and anti-spyware protection) up to date; free programs include Microsoft Security Essentials, AVG 9.0 and Avast. **Three:** use a different and strong password to access email and financial accounts; passwords should have a mix of letters and numbers; avoid common names and words, and make a written record of them. **Four:** don't open links in emails unless you know the sender and the message is the type that person would normally send you; hackers could have stolen the sender's password and are using it to send spam and malicious programs. **Five:** don't believe any pop-up windows claiming you are infected with viruses and Trojan horses and requiring you to purchase a removal program from a web site; it's a scam - get help to remove this infection. **Six:** take classes offered by the PC or Mac clubs; enrollment for the PC Learning Center courses begins January 10. **Seven:** read the manual that came with the new digital gadget or computer you got during the holidays. **Eight:** try Broadband Services' new digital phone service; it works great and reduces the cost of West Coast's Internet service. My resolution for 2011 is to re-

duce the size of this column so it will fit in the limited print space available and keep our Globe editor happy. Send your questions to my Google address norm.maven@gmail.com

The following information was found on a web-site: <http://blogs.msdn.com/>.

“Do I need both Microsoft Security Essentials and another anti-virus software program?”

A reader recently asked us if they need both Microsoft Security Essentials (free antivirus and antispyware software) and another security suite that requires a paid subscription service.



The short answer? No.

The long answer? [Microsoft Security Essentials](#) is free software that helps protect against viruses, spyware, worms, and other malicious or unwanted software. Microsoft Security Essentials has already [won awards](#) and gotten [great reviews](#) from security experts. And it's free. If you use Microsoft Security Essentials you don't need to install any other antivirus or antispyware software.

In fact, if you run more than one antivirus or antispyware program at once it might affect your computer's performance. If you already have antivirus software and you want to install Microsoft Security Essentials, see [Uninstalling existing antivirus or antispyware programs before installing Microsoft Security Essentials](#).

Note: Windows 7 and Windows Vista both come with antispyware software called Windows Defender. If you install Microsoft Security Essentials

it will automatically disable (but not uninstall) Windows Defender. It does this so that you don't have two programs on your computer that are doing the same thing. For more information, see [Microsoft Security Essentials vs. Windows Defender](#).

If you want to install another antivirus program, uninstall Microsoft Security Essentials first.

For more information about Microsoft Security Essentials, see [Help protect your PC with Microsoft Security Essentials](#).

Anne Clark, Webmaster



SELF-HELP BOOKS FOR Windows 7™

Since many of us now have *Windows 7* on our computers, I checked out what self-help books were available at *Borders* bookstore. There are many, many, books available for order or on the shelf - too many to check on all of them. The four books listed below are on their shelves and are all good - it just depends on your personal knowledge and preference:

- ◆ *Easy Microsoft Windows 7*, Mark Edward Soper, \$25.99 (color illustrations)
- ◆ *Microsoft Windows 7 Simplified*, Paul McFedries, \$29.99, (color illustrations)
- ◆ *Windows 7 for Seniors for Dummies*, Mark Justice Hinton, \$24.99 (easy to use)
- ◆ *Windows 7 for Dummies*, Andy Rathbone, \$24.99 (book is also available with DVD for step-by-step video instruction, \$27.99)

Shirley Szalkowski, Newsletter Editor



Watch for news about the PC Workshop's Extended Hours -

Beginning in February we will offer residents a new schedule that includes a scheduled earlier morning opening - 9 AM - as well as a day of later closing - 6 PM. Hope to see you on these new "Sunrise" and/or "Sunset" shifts!



Publish Your Blog or Web Site on the PC Club's Website

All members of the PC Club who have created a blog or website are invited to publish them on the PC Club's website, so that other members and other interested individuals in the world can find and admire them. Every link to your blog or website increases your "page rank" with Google.

In return, we ask that you post a link to www.ThePCClub.org on your blog or website.

To have your blog or website posted on the PC Club website, please send your URL to our webmaster, Anne Clark, at club.lwv@gmail.com



New Members

William Abbate
Abdel Abdelaaty
Edward Aloe
Arlene Andrews
Manijeh Bagherpour
Esther Balch
Larry Bartz
Florencio Biagan
Susan Bloom
Susan Brown
William Brown
Martha Brunkhorst
Joann Burch
Ruth P Caskey
James P Cembrano
Marilyn M Cembrano
Donald Champinie
Louisa Chen
Erlinda Chong
John Choy
Shirley Collins
Meg Copelan
Eleanor Dauterman
Sybil De Silva
Don Deshazo
Judi Di Loli
Chuck Dobyns
Sharon Donabed
Wayne Duncan
Janice Dunlap
Edie Edmiston
Elliott Ellenson
Denis Emandes
Noemi A Epstein
Beth R Fleischer
Muriel Fonda
Rita Frazer
Sam Friedman
Christie Fritschy
Kyle Fulmer
Carmel Gargan

Edward Gauger
Larry Gibson
Katie Gill
Marlene Gilliland
Norma Golden
Jerry Goldsmith
Else Gosch
Pamela Grasshoff
Judy Green
Mostafa Haji
Norman Harris
Roberta Harris
Ashley Hart
Brigitte Hart
Elizabeth Heaney
Pat Higginson
Betty Hong
John Hooton
Jean C Hou
John Y Hou
Grace Hu
Patricia Hulsey
Chris Hunter
Hueng Im
Jila Jalali
Marcia Janes
Dora Kaikainahaole
Ruth Kamitsuka
Norma Kjellberg
David Knox
Susan Knox
Cal A Krier
Mary Kristiansen
Joanna Kwong
Marie Landri
Olivia Larios
Patricia LeBaron
Noreen Maiorano
Ray Maiorano
Warren Marr
Margaret Masterson

Connie Matzenbacher
Mike Matzenbacher
Agnes McGlone
Katie McNally
Ruth Mills
Higinia Morgan
Mahvash Movassaghi
Jane Nagata
Loretta Neal
Vanya Nedic
Judith Norman
Clara Nunez
Michael Olson
Marilyn Otis
Norma Parks
Mary Pedersen
John Phillips
William Ponce
Stan Post
Karen Powers
Sylvia Rolston
Eugenia Rosero
Ryna Rothberg
Natalie Sepion
Shirley Shook
Jacques Silva
Nancy Silverman
Bernard Smith
Debby Springer
Dolores Stage
Alan Steinhart
Lila Steinhart
Elvira Straub
Jill Stroope
Eileen Sun
Joseph Sun
June Tilem
Agnes Treffry
Carol Van Horn
Vivian Van Nuffelen
David Webster



**NOT GETTING YOUR E-MAIL NOTICES
FROM THE PC CLUB?**

Send your e-mail address to Katy Link at
menromi@fea.net
and she will add you to the PC Club e-mail list.



LWVPC Club (Laguna Woods Village PC Club) \$10.00 (expires December 31, 2011)

MEMBERSHIP FORM (Please Print)

Must be a resident of Laguna Woods Village

Date _____ Cash ___ Check No. _____ Check one: New Member ___ Renewal ___

Last Name _____ First Name _____ Phone _____

Address (LWV Address) _____ Unit _____

Mailing Address (if different) _____

Email Address (please print clearly) _____

Please make your \$10.00 check payable to: PC Club

Place check in Membership Mailbox in Workshop (3rd floor Admin. Bldg.); or mail to LWVPC Club, Attn: Robin—Membership, P.O. Box 3063, Laguna Hills, CA 92654

Non-Profit

Laguna Woods Village PC Club

Your PC Club is a non-profit organization, dedicated to helping residents improve their computer skills, and get more enjoyment from their computers.

Section 501(c) (3), Tax ID 42-1645625