

Session 3, 2017 - PC Classes

"Summer School"

Class Descriptions

Registration is Online for all classes.

**Visit - <http://www.thepcclub.org/> Click on Class Registration
*Credit or Debit Card Required for Payment***

No phone nor mail-in Registration. Come to the PC Workshop for Assistance.

3 week classes are \$10 for PC Club members and \$15 for non-members.
4-5 week classes are \$15 for PC Club members and \$25 for non-members.

Class Descriptions

**Introduction to Android Tablets & Android Phones 3 Weeks \$10
Instructor - Yori Neumark**

Tuesday 10 AM to 12 Noon
Class begins May 16 and ends May 30

Learn the basics of the Android OS: establishing a Wi-Fi connection, using the Google Play Store, setting up email, surfing the internet, using your camera's features and understanding various settings, buttons and controls.

Prerequisite: owner and user of an Android tablet or phone.

**Computer System Maintenance 3 Weeks \$10
Instructor – Les Mahru**

Tuesday 1:30 PM to 3:30 PM
Class begins May 16 and ends May 30

Take this course to prevent frustrations with your computer and to save you costly repair bills. It includes simple steps to back up your important content, examine and analyze a computer and speed up a slow computer. It also covers how to deal with freeze-ups and other common problems, including balky printers and restoring lost internet access. Downloading and installing free cleanup, anti-virus and anti-malware programs will also be demonstrated and explained.

Prerequisite: Working knowledge of Windows 10, Windows 8.1, or Windows 7

Windows 10 Apps - Our Favorites 4 Weeks \$15

Wednesday 1:30 PM to 3:30 PM
Class begins May 17 and ends June 7

-Instructors-

May 17 - Bob Sellards
May 24 - John Huber
May 31 – Gail Minichiello
June 7 – Lee MacMorris

Windows 10 is designed to appeal to Windows 7 users who were put off by the removal of the Start Menu in Windows 8/8.1 along with the arrival of a new interface with “tiles” for each program (apps). In Windows 10 a host of new or redesigned Apps await the user. We’ll explore Movies and TV, Groove (Music), Weather, Photos, Maps, Sports, Money and more in their online Store.

*Prerequisite: Ideally, you’re using Windows 10 and have installed all updates, including at least build 1607, the Anniversary Edition. (it won’t be critical if you have not yet installed build 1703, the Creator Edition) If you need help setting up a Microsoft account, a Supervisor in the PC workshop will gladly assist you. it will be helpful, but not required, that you have a Microsoft user account. **Please bring your user name and password to each class***

Job Search Skills 3 Weeks \$10

Instructor: Dr. Kathryn Green
EDD Education IT Specialization, Nova Southeastern University
MA Career Counseling, Chapman University

Saturday 9:30 AM – 11:30 AM
Class begins June 3 and ends June 17

Learn how to get your uploaded resume noticed by the Applicant Tracking System. (ATS) Earn high scores with your resume by proper use of Section Titles, Key Words and Phrases. Know the internet resources to use to find Job Descriptions to then match your resume content. Students will be well coached in Interviewing Strategies and Skills. The use of a LinkedIn Profile will be explained along with the value of its use to become an effective networker.