

# **PC Club Classes and SIGs January through March 2019**

Rev 1/5/19

Registration is online for all classes.

Visit - <http://www.thepcclub.org/> Click on Class Registration

Current Members receive a discount

All classes are \$25 non-members and \$15 current members

SIGs are \$10 non-members and free for members

Credit or debit card required for payment. No phone nor mail-in registration.

Assistance is available in the PC Workshop

The Workshop and the Learning Center are on the 3rd floor of the Adm. building

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## **Introduction and Refresher for Windows 10 – 3 Weeks**

**Tuesdays 10AM – 12Noon from January 29<sup>th</sup> through February 12<sup>th</sup>**

**Co-instructors: Linda Engdahl; Ralph Engdahl**

If you're new to Windows 10, and need an introductory class, or just need a refresher to all the wonderful things available on Windows 10, join us. This class will address numerous changes and help you understand and use the new concepts effectively. Each class session will have: Instruction, Time for questions and, Hands-on practice. Attendees with laptops are encouraged to bring them. We'll look forward to working with you!

Though this class is introductory, a good working knowledge of Windows 7 or 8.1 is expected. This class is not suitable for computer beginners.

## **Intermediate Windows 10 – 4 weeks**

**Thursdays, 10AM to 12Noon from February 14<sup>th</sup> through March 7<sup>th</sup>**

**Co-instructors: Bob Sellards; Jack Schnabel**

Windows 10 is now the most robust and useful operating system in the long history of Microsoft. Over the three years since its release, much functionality and many new features have been added.

If you're not sure you're employing, and enjoying, this best-ever version of Windows, take this course and learn about what you may have been missing. We will do a short review of the fundamental differences in Windows 10 and then review and demonstrate the newest features and benefits. You can also expect to learn some computing tips and tricks which should greatly improve your knowledge and productivity. Attendees with laptops are encouraged to bring them.

Prerequisite: comfortable level of PC skills and familiarity with the Window 10 OS. This class is not suitable for computer beginners.

## **DIY: Computer System Maintenance - 3 Weeks**

**Wednesdays, 10AM to 12 Noon from January 23<sup>rd</sup> through February 6<sup>th</sup>**

**Instructor: Les Mahru**

This course is intended to reduce or prevent your frustration with your computer system and to save you costly repair bills. It includes simple steps to back up important files, examine and analyze a computer and speed up a slow computer. Also covers how to deal with freeze-ups and other problems, including balky printers and restoring lost internet access.

Downloading and installing free cleanup, anti-virus and anti-malware programs will also be demonstrated and explained.

Prerequisite: good working knowledge of Windows OS: 7, 8.1, or 10 (preferably)

## **Introduction to the Chromebook – SIG**

**Offered on two dates and times for your convenience**

**Monday Feb. 4<sup>th</sup> 10AM to 12Noon or Thursday Feb. 7<sup>th</sup> 1:00PM to 3:00PM**

**Instructor: JR Davis**

This Special Interest Group session is intended as an introduction to the Chromebook. If you would like to learn about a computer that is easier to use, more secure, and less costly than PCs or Macs, then this class is for you.

The Chromebook is the simplest, most secure computer available to the average user. And, it is also the most economical. This class will provide a demonstration of the Chromebook and provide answers to your questions on owning and using this computer.

This is not a hands-on class since we have just one or two demonstration units. But there will be a Chromebook available for your trial and use in the PC Workshop soon. The instructor will also be available after class to answer additional questions.

## **Smart Speaker – Intelligent Personal Assistant – SIG**

**Tuesday February 19<sup>th</sup> 10AM to 12Noon**

**Instructor: Yori Neumark**

We will be introducing this rapidly developing category of devices. With the huge impact and convenience of smart phones, especially Google and Amazon have made extraordinary progress in voice recognition. In doing so, they (and others) have significantly removed barriers between us and the information we want or need.

This SIG will include information on current generations of these devices, including the Amazon TV stick Streaming Device. And in order to demonstrate more fully the most interesting and capable features of newly available products, much of the discussion will use the example of Amazon's Alexa Echo Show. It represents the full features this generation of 'smart speakers' has to offer.

Other smart speakers – both earlier versions and current versions – work in the same way. But the Echo Show combines both verbal control as well as a touch screen that can deliver content that works best when seen.

## **Basics of Microsoft Office in the Chinese language – 5 weeks**

**Wednesdays 9:30 to 11:30 from Feb. 13th through March 13th**

**Instructor: Frank Liu**

The class will be conducted in the Chinese language, concentrating on some of the most popular applications of Microsoft Office – using Office 2013.

These are Word, Excel, and PowerPoint. We will concentrate on the basics, and will help you get up to speed so you can use them more easily in your everyday activities. The intent is to make this course Practical and Useful and Interesting for you. Each class session will have a) Instruction, b) Time for questions and, c) Hands-on practice.

Prerequisites: Familiarity with the Windows operating system, and at least some experience with Office, or a similar software package.

## **Classes in the Korean language**

### **1. Use it or Lose it! Advanced Life with Useful Apps in Korean Language Mondays 2PM to 4PM from January 21<sup>st</sup> through February 11<sup>th</sup> 4 weeks**

**Instructor: Cheol Hwan Kim**

Description: Learning about following useful apps to improve your life:  
Google Photos, Internet Shopping, Internet Banking, YouTube, also other useful  
Apps (Note, Map, Uber/Lyft, Unit Converter,,)

Prerequisite :

1. Basic knowledge of Android Smart Phone/Tablets, iPhone/iPad or computer
2. Understand Korean Language

Necessity:

- Fully charged your own smart Phone, Tablet, or Laptop
- Android user: Google user ID & password
- iPhone/iPad user: Google User ID & password, and Apple ID & password

### **2. Basic Android Phone / Tablet in Korean language – 4 weeks Fridays 9AM to 11AM from January 25<sup>th</sup> through February 15<sup>th</sup> Instructor: Lina Seo**

The basics of the Android Operating system; buttons and functions, settings, Wi-Fi, download Apps, more focusing on “Kakao talk” app, calendar.

Pre-requisites: at least an elementary knowledge of computer operation, and ability to understand Korean Language. Must bring your own Android Phone.

### **3. Intermediate iPhone/iPad in Korean Language – 4 weeks Fridays 2PM to 4PM from January 25<sup>th</sup> through February 15<sup>th</sup> Instructor: Lorna Seung**

We will cover :Learning about iOS 12 updates, Siri, Face Time, email, Calendar, Camera, KakaoTalk,,,

Requirements:

1. Basic knowledge of iPhone/ iPad
2. understand Korean Language
3. Must bring fully charged your own iPhone/ iPad
4. Must bring your Apple account user ID & password