



PC Club Classes

June 2022

All classes are free. A donation is requested at the door.

To Register: Visit the PC Club website at <https://www.thepcclub.org/> and select Class Registration in the left menu. Or visit the PC Club Workshop 3rd floor of the Community Center (11AM to 3PM, Monday-Friday) to register manually. **Classes are held in the Sellards PC Club Learning Center, 3rd Floor Community Center.** Masks are optional.

NextDoor app Setup and Use

Instructor: Debbie Dotson

Monday, June 6 10:00 am - 12:00 pm

Would like to learn more about setting up and using the app NextDoor?

We will cover the basics of setting up your notifications, neighborhood settings and joining a group. Posting will be covered along with privacy and security. Tips, Tricks, and questions will be addressed as time permits.

IMPORTANT - This is a hands-on class. Please bring your login name and password with you to this class so that you can make your changes in real-time to your own personal account. You can also bring your own tablet or mobile phone if you prefer.

Managing your Financial Life Digitally

Instructor: Barbara Harris

Monday June 13 1:00 pm to 2:30 pm

Is your financial life in order, do you know what you own owe? Do you understand the activity in your brokerage account and how much it is costing you to have it managed? Are you looking for options to manage your finances digitally? Do you prepare your own income taxes and looking for software options to do so?

This special interest group will present an overview on the following:

- Understanding Financial Life – Income – Expenses – Assets – Liabilities
- Financial Advisors – do you need one - pros and cons
- Personal Finance Software – options – pros and cons
- Tax Software – options – pros and cons
- Open Discussion

There will mainly be discussion with limited computer interaction, does not require a prerequisite or advanced computer experience.

What is Microsoft 365 and do I need it?

Wednesday June 15 1:00 pm to 2:30 pm

Instructor: Barbara Harris

Microsoft 365 is a subscription service that ensures you always have the most up-to-date Office apps from Microsoft. With Microsoft 365 Family, you can install Microsoft 365 on all your devices and sign in to five devices at the same time? which enables you to use Office no matter where you are or what device you're on.

This class will include an overview of Microsoft 365 of the following:

- Microsoft Office Vs Microsoft 365
- Brief overview of Microsoft Office 365 Applications – Excel – Word – Power Point – OneNote – Outlook – OneDrive
- Pros and Cons of Microsoft 365
- Pricing Options

There will mainly be discussion with limited computer interaction, does not require a prerequisite or advanced computer experience.

Chromebook Overview

Instructor: J.R. DAVIS

Wednesday, June 22 1:00 pm - 3:00 pm

What is a Chromebook? Why should you want one? This is intended as an introduction to the Chromebook. If you would like to learn about a computer that is easier to use, more secure, and less costly than PCs or Macs, then this class is for you.

Chromebooks are the simplest, most secure computers available to the average user. Also, they are the most economical, and offer touch screens, smaller sizes, and are easily portable. This class will provide an overview of the Chromebook and Chromebox, demonstration of their uses and answers to your questions on owning and using these computers.

For Laguna Woods Village Residents and their guests only