PC Club Classes
MAY 2024

Open to Village Residents and their guests only.
Classes are free; a donation is welcome at the door.

CLASS REGISTRATION IS REQUIRED PRIOR TO EACH CLASS:

To Register: Visit the PC Club website at https://www.thepcclub.org/ and select Class Registration in the left menu. or visit the PC Club Workshop, 3rd floor of the Community Center to register in person (11:00 A.M. to 3:00 P.M., Monday-Friday). Classes are *usually two hours* and held in the Sellards PC Club **Learning Center, 3rd Floor** of the Community Center. *Note: Classes may be added or canceled after this flyer is published*. Please check our website for any recent schedule changes.*

Smart Home – Thursday, May 9 – 10:00am - Gary Russell
Recent advances in technology have ushered in a new and exciting wave of capabilities allowing us to manage and automate many functions in our home. From lighting to electronic locks to motorized shades, these systems can greatly simplify our lives and help us save both money and energy.   This course goes through the basics of a smart home and then delves into some specific examples of: Energy savings, security, and enhancing your independence. There will also be live demonstrations so you can see a smart home *in action*.

Explore Your Roots with FamilySearch.org – Tuesday, May 14 – 1:00pm –Davis Patchell
Join the PC Club and the Pub Club to establish or enhance your family tree with the free Family Search.org website. Get help creating an account, populating and growing your tree, adding memories, discovering and connecting your family – past, present and future. You may also bring your cell phone and account information to load **FS** app onto your phone. Bring vital information on your parents, grandparents (dates of birth, deaths, marriages and places, etc.). You are also welcome to bring your laptop.

MS Word - Beginning – Wednesday, May 15 – 10:00am – Jeff Beck
This Beginners Class will teach you how to create, edit and format a document. You will also learn how to save, retrieve, correct, and print a document. You will learn about Scrolling text, Word Wrap, Vertical & Line Centering, Adjusting Margins, Using Tabs & Indentations, Boldface, Italics & Underlining, and Font Styles & Sizes. Basic knowledge of a computer keyboard is desirable.

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Rec. Dept. Approved D. Alcala

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LWV Technology Tools – Wednesday, May 15 – 1:00pm – Jeff Cherry
This class will cover the purpose and use of online technology tools used by Laguna Woods Village. These tools and apps include Dwelling Live (guest passes), Ticket Portal (Performing Arts Center), Resident Portal (work orders, HOA assessments, etc.), and Recreation Department Apps.

DMV Driver's License Written Test - Wednesday, May 22 – 10:00am – Fred Geller
Everyone over the age of 70 who is renewing their California driver's license is required to take the DMV written test. Instructor Fred Geller will not only teach you points of law and procedures, he will also teach you how to read and analyze the test questions and answers. In about 90 minutes you will be confident and prepared to pass the DMV test.

MS Word - Intermediate – Wednesday, May 22 – 1:00pm – Jeff Beck
This class will cover advanced features like Word Look and Feel items, including the Quick Access ToolBar, the View Tab, Ruler & Navigation Pane. It will also include: Creating and Using Bullet & Numbered Lists, Using the Format Painter & Styles, Creating & Using Tables and Creating a Newsletter Template. Basic knowledge of a computer keyboard is desirable.

Intro to Chromebooks – Thursday, May 23 – 1:00pm – JR Davis

What is a Chromebook? Why should you want one? If you would like to learn about a computer that is easier to use, more secure, and less costly than PCs or Macs, this class is for you. The instructor will demonstrate the use of a Chromebook and provide answers to your questions on owning and using this computer.

ChatGPT (Artificial Intelligence) - Tuesday, May 28 - 10:00am - Yori Neumark
Most of us have heard the term "ChatGPT" by now, along with discussions of benefits and dangers. This class will explain the basics of Artificial Intelligence technology: what ChatGPT is and how to use it. Students are encouraged to bring your Microsoft and/or Google account login information (email address and password) to participate in the exercises for maximum benefit. You may also bring your own laptop, if you prefer.

MS Excel - Functions – Wednesday, May 29 – 10:00am – Jeff Beck
This class will teach When & How to use the following Excel Functions: Math Functions (Average, Median, Mode, Averageif, etc.); Text/Content Functions (Vlookup, Hlookup, Xlookup; Find, Search, Filter, etc.); Date-Time Functions; Programming Functions ('If' conditions)

*4/11/24

PC Club General Meeting – CH7, Tuesday, May 14th – 7:00 pm
Speaker: Paul Ortiz, General Manager of Broadband Services