



Laguna Woods Village PC CLUB Newsletter

www.thepcclub.org

February 2010

Board of Directors:

Roger Turner, President

Bob Sellards, Vice President
and Workshop Coordinator

Irv Abel, Treasurer

Nancy Bellitto, Secretary

Robin Nahas, Membership

Helen Coutant,
Education Director

Chris Dominguez, SIG Host

John Griffin,
Systems Administrator

Katy Link, Member
Communications

Anne Clark, Webmaster

Kathryn Taylor, Publicity
and Historian

Shirley Szalkowski,
Newsletter Editor



MONTHLY MEETING

Monday, February 15, 2009
6:30 p.m. - Clubhouse 3 Auditorium

Podcasts Made Easy



Presented by Chris Dominguez,
LWV PC Club

- **What are Podcasts?**
- **How to find what you want - news, entertainment, and other stimulating programs**
- **How to subscribe and keep the programs coming!**
- **Demonstration of software to use**
- **Raffle prizes (Club membership required for participation)**

All Laguna Woods residents are welcome!

If you don't drive at night, Night Bus Service is available - call 597-4659.



Community Computer Services

Offered by
LWV PC Club Members

The Personal Computer is an essential business tool, an everyday source for personal entertainment, shopping, and social communication, and, with the advent of cable Internet, a rapid and invaluable tool for local and global information. To help LWV residents take advantage of these opportunities, the PC Club's goal is to make computers available, provide learning opportunities, and offer helpful assistance to users. To this end, the PC Club offers the following computer services:

- A Workshop with 32 computers with large screens, open 6 days/week., with XP, Vista, and Windows 7 operating systems, 2003 & 2007 suites of office applications, a network printer, cable Internet service, and wireless connectivity for your laptop computer. There are also, 3 digital photo computers to view and manage your pictures, scan your slides, and print photos on the color printer.



Workshop Greeters welcome you and offer information, and Workshop Supervisors assist you on the computer.

- A Learning Center with 21 student computers and a large teaching screen, offering a variety of classes

from basic to advanced applications. Classes are based on members interests / needs, and are taught in 5 sessions, 2 hrs/wk, at a "student-friendly" pace. Most classes are \$15 for members or \$25 for non-members

- User-friendly Special Interest Groups (SIG) meetings - one hour presentations in the Learning Center (no registration or fee) on a wide variety of user-oriented topics
- Monthly programs presented on the theater screen in Clubhouse 3 on a variety of current interest topics by club member and industry experts.
- A website, <http://www.thepcclub.org>, providing information on all of our Workshop and Learning Center activities and services.
- A newsletter featuring club activities, club volunteers, and computer tips.

The PC Club Workshop and Learning Center are located on the 3rd floor of the Community Administration Center. The PC Club is a non-profit community service organization, open to all Laguna Woods Village residents, with a goal to help everyone get more enjoyment and satisfaction from their computers. We invite you to take advantage of these services, to become a member (\$10/yr.), and to help us serve the community in a position you would enjoy.

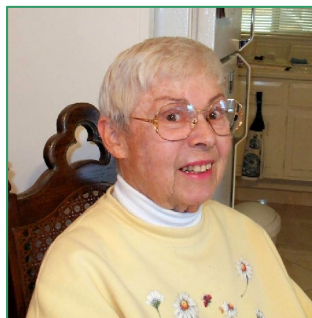
Roger Turner
President



MEET OUR VOLUNTEERS

At the January General Meeting, Roger Turner, President of the PC Club, presented our retiring chairperson of the Greeter Group, Beverly Clark, with a gift and words of gratitude for her dedicated Volunteer Service to the PC Club over the years. The newly selected Greeter Coordinator, Barbara Anderson, was then introduced to the membership in attendance at the meeting.

Barbara moved from Long Island to California in 1968. She was first introduced to the use of computers while working for Xerox in the Personnel Department and Customer Service. After moving to Laguna Woods in 2003, Barbara took some computer classes through the PC Club. She was also made aware of the need for greeters in the PC Workshop and decided to help out since she loves working with and meeting new people (both of which are possible as a Greeter). Barbara is well known in the PC Club Workshop and will be a real asset as the new Greeter Coordinator.



Shirley Szalkowski
Newsletter Editor

PC CLUB COMPUTER CLASSES

Our first class session of the year sold out very quickly. We thank you for your continuing support in 2010. Our classroom, hands-on session offered the following programs: Excel, Word, PowerPoint, Picasa, Basic Computing, Creating Digital Photo Books, Internet/E-mail, First-Time Computer Users, and Creating Digital Photo Projects.

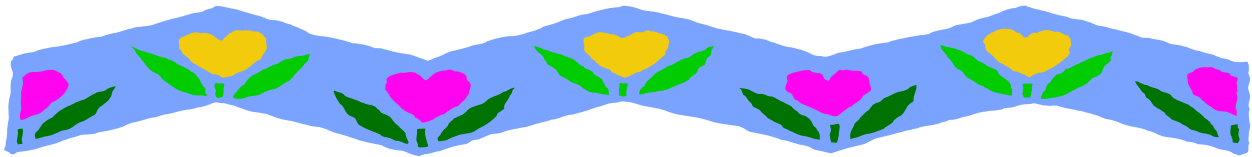


During the summer, the Learning Center will be closed so that we can install new computers and monitors. Our new computers will be running Microsoft 7 Operating System (OS 7). We will teach OS 7 to those of you who have new computers or plan to update your computers currently running XP or Vista.

On the following page is a list of the 2010 classroom sessions and the registration times. We accept "checks only" for class fees. You can print the registration form once it appears on our website, and mail it in with your check. I would encourage you to use this method as it is faster for you and our staff to process your enrollment.

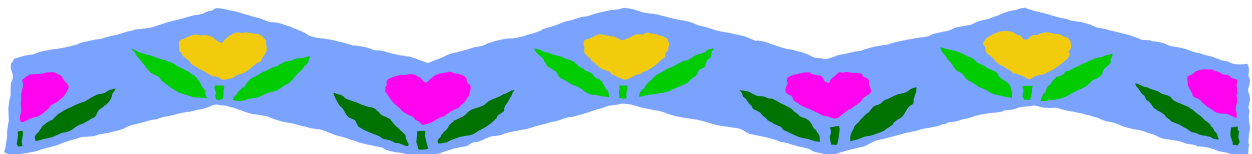
Thanks for your support.

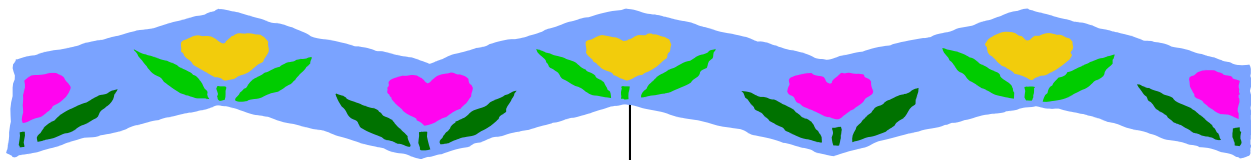
Helen Coutant
Education Director



PC Club Registration Schedule 2010

Registration for Session #2 begins	March 1 - 5
Classes for Session #2 begin	March 15 – April 16
Registration for Session #3 begins	April 26 - 30
Classes for Session #3 begin	May 10 – June 18
Registration for Session #4 begins	August 9 - 13
Classes for Session #4 begin	August 23-Sept 24
Registration Session #5 begins	October 4 – 7
Classes for Session #5 begin	Oct 18-Nov 19





WORKSHOP NEWS

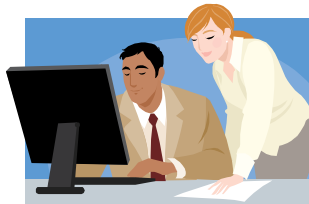
As noted in our last issue, we have had some Vista PCs in our Workshop for awhile now and I mentioned that Windows 7 would be added soon. We're now utilizing *five* Win 7 PCs and about to add another *five!* Windows 7 is, of course, the evolution of the Microsoft OS from Vista and delivers what Vista did not in terms of features, benefits, resources, and tools for the user. This is supposed to all add up to greater enjoyment and "friendliness" of the PC - from almost all reports in the past 4 months, it is a huge success!

Following the release of Win 7, almost 2/3 of our Volunteer Supervisory Staff attended a 3-week, in-house, after-hours Class on Windows 7. We explored the basic structure and the refinements/improvements to Vista and raised our comfort level with these, as well as the new visual orientation of the desktop and management of programs, folders, and files. Those Supervisors who could not attend are utilizing self-paced instructional materials and online tutorials* to increase their awareness and proficiency in many aspects of computing. The primary focus for all of us has been to continue to be a good resource to the Village's PC-user community. The basic functions that most of our users require are clearly Word Processing, Email and related issues, Spread Sheets and Data Bases, and, of course, Web Surfing and Research.



We feel better prepared to assist you and expand your learning experiences, and also increase your awareness, knowledge and enjoyment of the PC on the new Windows 7. All Windows 7 computers have a tutorial installed, and *there are still plenty of computers running on XP.*

Remember, our Workshop is open **Monday through Friday from 10 AM until 4 PM & Saturday from 10 AM until 1 PM.**



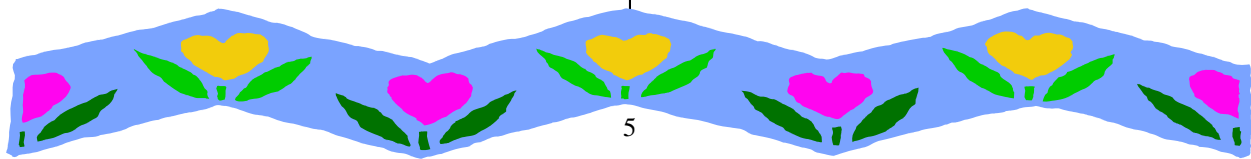
There is high speed connection to the internet for all 33 PCs in the workshop. Three of the

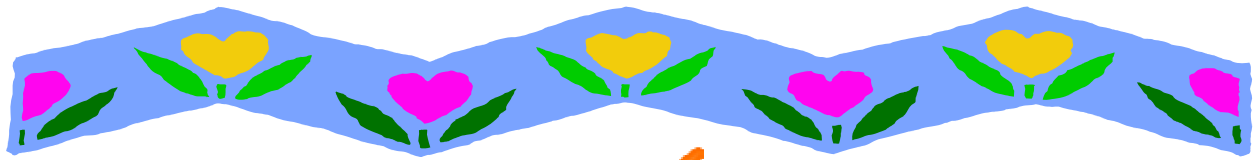
machines are equipped with appropriate software, scanners, and a photo printer for our digital photography users. Photo paper stock is available at a reasonable cost, or users may supply their own. In addition, residents may bring their own notebook, net book, or tablet PCs to the Workshop; they can easily connect to the Internet with our wireless or hardwired network.

* Try "Googling" Windows 7 tutorials for an extensive list of links to self-taught courses...many of them FREE! (ditto for MS Office 2007 – especially Word)

Come see us and take a Windows 7 test drive or sharpen your knowledge and skills.

Bob Sellards
Vice President and Workshop Coordinator

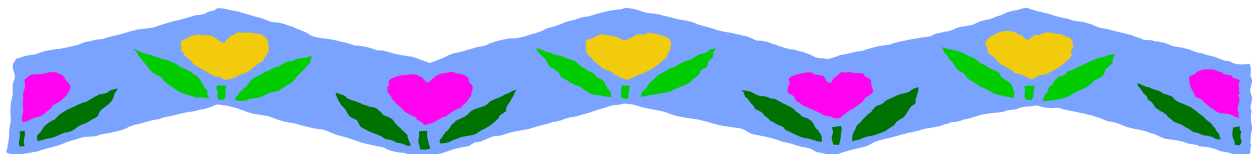


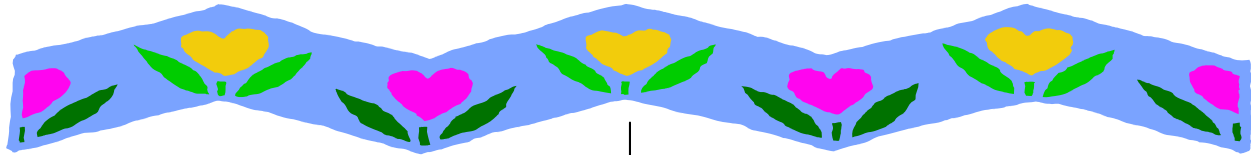


New Members

Harry Antonin
James Barkmeyer
Bonnie Bausch
Barbara Bernardi
Gil Brenner
Carol Caracciolo
Jean Carville
Jung Chae
Sherry Chivas
Zdena Cizek
Laura Des Jardin
Percy Ehler
Charles Gaetani
Eliana Hafiz
Victoria De Korda Halsey
Sherry Heisene
Monika Hobson
Christine Hrdina
Allen Hsu
Yong Jeong
Bettie Johnson
Byung Kim
Henry Lee

Ko Wen Lin
Lydia Mascarin
Gary McGechie
Patricia McGechie
Barbara McKinley
Linda McNamar
Dolores Murphy
Marvin Orchen
U Young Park
William Rapp
Ruby Rhoads
John Riley
Helene Rosenbaum
Jolie Seeley
Hyunwon Shin
Ritamarie Myers Smith
Muguette Thimens
John Wade
Duane Wilson
Chun Ai Yang
Ho-Mel Yang
Gerald Young
Frank Yturraide





Helpful Hints

Norm Salzberg writes a column for the *Laguna Woods Globe* every other week. His articles are both interesting and informative - just look for his column under "Computer News," "Joy of Computing." These articles are also available on the PC Club web site. Go to our web site, "www.thepcclub.org," and click on the 'Joy of Computing' link listed on the left-hand side of the home page. There is a whole year's worth of his columns - plenty of good reading!



Can't read that "small print" on your screen?

Here's a quick and easy way to increase/decrease the size. Try it!

While holding down the 'CTRL' (Control) key, move the *wheel* on your *mouse* forward to make the print **LARGER** or backward to make the print **SMALLER**

LWVPC Club (Laguna Woods Village PC Club) \$10 (expires December 31, 2010)
MEMBERSHIP FORM (Please Print)
Must be a resident of Laguna Woods Village

Date _____ Cash ____ Check No. ____ Check one: New Member ____ Renewal ____

Last Name _____ First Name _____ Phone _____

Address (LWV Address) _____ Unit _____

Mailing Address (if different)

Email Address (please print clearly) _____

Please make \$10 check payable to PC Club
Place check in Membership Mailbox in Workshop (3rd floor Admin. Bldg.)
Or mail to LWVPC Club, Att: Robin, Membership, P.O. Box 3063, Laguna HILLS,
CA 92654

