Here is what is happening this week

**Workshop Hours**

Just a reminder that the PC Workshop is open Monday thru Friday 10 AM to 4PM and Saturday’s 10 AM to 1PM.   The Workshop is available to all residents. In addition to computers and printers, the workshop has scanners that and other equipment that you can use to scan photos and slides.   If you are considering downsizing your paper, take those documents to the workshop, scan them and save them on a flash drive or in the cloud.  Remember to bring a flash drive with you.

**Next Monthly Meeting**

Save the date.  Our next monthly meeting is scheduled for Tuesday November 12.   Our guest Speaker will be Chuck Holland, Director of IT and Broadband Services will recap 2019 activities and disclose his goals for the Village in 2020.  Attend and you'll be in the know; of course, bring your questions and suggestions.

**Annual Dinner**

Please join us for The Laguna Woods PC Club Annual Fall Dinner.   This year’s dinner will be held in Clubhouse 1 on Thursday November 7th starting at 5 PM.   This is a great opportunity to meet other members of the club in a social setting.

The evening will include a sit-down dinner and after dinner entertainment by a surprise Comedian.  Dinner will be catered by Jolanda and you will have your choice of Prime Rib, Chicken Marsala, Salmon with Lemon Sauce or Vegetarian Lasagna.   Doors open at 5 PM with appetizers and a No Host Bar.   Dinner will start at 6 PM and wine will be served at dinner.

The cost is $23.00 for members and $30.00 for nonmembers.  If you would like to attend there are two ways of letting us know.

You can register for the dinner just like you would register for a class.

Go to <http://www.thepcclub.org/>

Select Class Registration on the menu bar on the left-hand menu bar

You will be redirected to the Proclass web page

Log into your account before your register.  The Log in screen is on the right-hand side of the screen If you have never logged in select “forgot your password” –

The application will ask you for an email address – enter the email address that you received this email.  The Proclass application will send you a log in and password and a link to log in.

Once you are in your account under session select, 2019 Annual Dinner, complete the registration and make your payment via credit card.

If you would rather just write a check or pay with cash, download the attached flyer, fill it out and return it to the greeter in the workshop with your payment.

                                                         [2019 Dinner Flyer](https://reg134.imperisoft.com/Pages/System/File.aspx?id2=554)

If you have any questions please contact

treasurer@thepcclub.org or membership@thepcclub.org

**Future Classes**

We are looking forward to future classes in the upcoming months and would like your input on what classes would be on interest to you.   Some suggestions are – Microsoft office 365 including – Google – Gmail, Drive, Photos – Quick Books On Line –

**Need your feedback – Let us know so we can meet your needs**

If you would like to send your feedback please either respond to this email or email educationchair@thepcclub.org

**Upcoming Classes**

**Google Drive in the Korean Language – 3 weeks**

**Fridays, 10:00AM to Noon from October 18th through November 1st**

**Tuition $15 nonmember – $10 member**

**Instructors: Sung Hwan Cho, Ik Hyun Kim**

Subjects to be covered:

Downloading Google Drive App (for smartphones)

Sync options  Drive settings   Searching   Uploading Files / Folders  Downloading Drive Files

Creating a Google document Sharing Files/Folders   Google Document   Google Sheets

Prerequisites: Understanding the Korean language; Must have a Google account; Ability to sign in to your Google account from a classroom computer; Remember to have your Google ID and password with you.

**Effective resume writing and job interviewing – 2 weeks**

**For you – or a resident you may know**

**Saturday November 9th & 16th**

**9:30 am to 12:00 noon**

**$15.00 / Non-Member    $10.00 / Member**

**Instructor: Dr. Kathryn Green**

For those of us who are interested in continuing our work lives – we are certainly aware the way we look for and apply for jobs has completely evolved from when we did this earlier in our lives.

The class is being taught by Dr. Kathryn Green. Kathryn – both in earlier in her own career and now – is a career life planning professional. She has both a Master's Degree in Career Counseling and a Doctorate in Education.

Over her career, she had helped professionals, long term unemployed and mature workers.

Kathryn has a deep and practical understanding that can guide you in navigating today’s job market – which uses artificial intelligence software to sort applicants before reaching a human HR person.

With this new pre-scanning step, resume writing must follow guidelines to get high scores so the resume will be considered by HR personnel for an interview.

In the second-class session, she will present and discuss effective job interviewing.

To Register: Visit the PC Club website at <https://www.thepcclub.org/> and select Class Registration in the left side menu. This class is listed under ‘Fifth 2019’. Or visit the PC Club Workshop on the third floor of the Community Center to register manually. Classes are held in the PC Club Learning Center, also on the third floor of the Community Center.

**Membership**

If you already have a current membership, we thank you. If you have not renewed your membership or wish to purchase a new membership  this is a good time to do so. If you can’t remember you can visit the workshop and ask the greeter or email membershipchair@thepcclub.org and find out if your membership is current.t

Remember your membership not only gives you a reduced fee for classes, the picnic and annual dinner, it also keeps the club going. Your membership is good for a full 12 months so if you purchase your membership today it will be good thru September 2020.  To purchase a new membership, visit our website <https://www.thepcclub.org/>  or stop by the workshop and fill out a membership form.

Have a great week

 As always thanks for being a member

The Laguna Woods PC Club Board

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