Dear Members and previous members,

Here is what is going on in PC Club.

**March Monthly Meeting**

**March 10, 2020, 7:00 PM - Clubhouse 7**

**Everything is Connected - But Is It Protected?**

**Learn why & how devices that we connect to the Internet**

**need to be secured and protected**

**Bring your questions for the Q & A portion of the meeting**

**Free Door Prize Drawing for Current Club Members!**

**TCE Tax Appointments**

The PC Club partners with the TCE Tax program to get the word out about getting your taxes done for free.  There are still appointments available and Laguna Woods residents can make their appointments by stopping by Clubhouse 5 any Wednesday between 10 AM and 3 PM or contacting [treasurer@thepcclub.org](mailto:treasurer@thepcclub.org).  Taxes are prepared on Wednesday's in Clubhouse 5.

**Volunteers**

 As with many of the clubs in Laguna Woods, the PC Club relies on Volunteers to keep our workshop and classes running.  We are always looking for Greeters, Supervisors and Instructors to teach.   If you are interested in volunteering, please respond to this email or stop by the Workshop and fill out an application.   We could use your support.

**April & May Classes**

Rev. 3/3/20

To Register: Visit the PC Club website at <https://www.thepcclub.org/> and select Class Registration in the left menu. Or visit the PC Club Workshop on the third floor of the Community Center to register manually. Classes are held in the adjacent PC Club Learning Center.

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**Effective Resume Writing, and Interview Preparation for Success – 4 weeks  
Includes Career/Job Focus with Assessment**

Saturday mornings, 9:00AM – 12:00PM from April 11th through May 2nd, 2020

Tuition $15 member- $25 non-member   Instructor: Dr. Kathryn Green

For those of us who are interested in continuing our work lives – we are certainly aware the way we look for and apply for jobs has completely evolved from when we did this earlier in our lives.

This class is being taught by Dr. Kathryn Green. Kathryn – both earlier in her own career and now – is a career life planning professional. She has both a master’s degree in Career Counseling and a Doctorate in Education. Kathryn has a deep and practical understanding that can guide you in navigating today’s job market – which uses artificial intelligence software to sort applicants before reaching a human HR person.

Over her career, she has helped professionals, long term unemployed and mature workers find rewarding employment opportunities.

**Introduction & Refresher - Windows 10 3 weeks + an added 4th week if needed**

Wednesdays, 10:00AM – 12:00PM from April 15th through May 6th

Tuition $25 nonmember – $15 member   Instructor: Jack Schnabel

If you would like more instruction and practice with Windows 10, this is the class. We will go at a moderate pace, have considerable hands-on time, and always have time for questions. This class will help you become more comfortable using Windows 10 in general, and doing common tasks such as email, photo sharing, and online browsing. Please note: this class requires prior experience with some version of Windows.

**Smart Speaker – Intelligent Personal Assistant – SIG**

**These include the Amazon Echo and Amazon TV stick**

Tuesday, 10:00AM to 1:00PM on April 14th              Instructor: Yori Neumark

Tuition $10 nonmember – Free for members

This SIG will include information on current generations of these devices, including the Amazon TV stick Streaming Device. And in order to demonstrate more fully the most interesting and capable features of newly available products, much of the discussion will use the recently updated Amazon’s Alexa Echo Show, which includes video.

**D I Y: Computer System Maintenance - 3 Weeks**

Tuesdays, 1:00PM to 3:00PM from April 21st through May 5th

Tuition $15 nonmember – $10 member                     Instructor: Les Mahru

This course is intended to reduce or prevent your frustration with your computer system and to save you costly repair bills. It includes simple steps to back up important files, examine and analyze a computer and speed up a slow computer. It also covers how to deal with freeze-ups and other problems, including balky printers and restoring lost internet access.

Downloading and installing free cleanup, anti-virus and anti-malware programs will also be demonstrated and explained.

Prerequisite: good working knowledge of Windows 10. This is not a suitable course for computer beginners.

**Chromebook: Introduction and Use – SIG**

Thursday 1:00PM – 3:00PM on April 16th

Tuition $10 nonmember – Free for members            Instructor: J.R. Davis

This session will provide an introduction and demonstration of the Chromebook, a computer that is much easier to use, more secure, and less costly than PCs or Macs.

In addition to the demonstration, we will answer your questions on owning and using one. Setting up and using a Chromebook will be covered along with tasks and applications such as email, word processing, photos, news, weather, videos, etc. For your further familiarization, a Chromebook is available in the PC Workshop for your trial and use.

**Video Production - presented in the Chinese Language– 3 weeks**

Thursdays, 9:30AM to 11:30AM from April 2nd through April 16th

Tuition $15 nonmember - $10 member            Instructor: Frank Liu

If you have a lot of photos and some video clips on your PC, you may want to put them together, add music, and make a video. This course will show you how to use your PC and Windows 10 with an app, called Photos to do this.

Video production software can have many, many editing functions and variations – and complexity. But this course is specially focused on basic video editing so that you can learn and use the features and enjoy the results. With this good introduction to video production, you can later learn and use other software with more editing features.

If you are interested and already using a Windows 10 PC, please sign up.

**Membership**

If you already have a current membership, we thank you for your continuing support. PC Club membership not only gives you a reduced fee for classes, the picnic, and annual dinner, it also keeps the club going.

 Many memberships will expire in the months to come and now is a good time to do so.  To renew your membership either visit our website at [thepcclub.org](http://thepcclub.org/) or stop by the workshop and fill out a membership form.

 As always thanks for being a member and have a great week.

 The Laguna Woods PC Club Board

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Dee Tucker - Vice President                        [vicepresident@thepcclub.org](mailto:vicepresident@thepcclub.org)  
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