Dear Members and previous members,

Here is what is going on in PC Club.

**March Monthly Meeting**

**Security and Safety in an Online World**

**Everything and Everyone is connected: are you protected**

Tuesday March 10th Clubhouse 7 starting at 7 PM

**Preparing Your Own Taxes in the Learning Center**

The PC Club will open the learning center to anyone who wants to come in to use the computers to prepare their own 2019 taxes. TCE Tax Counselors will be available to answer your questions or to help you navigate through on line tax software. You are also welcomed to bring your own laptop to work on and your tax questions.

These sessions are intended for individuals who want to prepare their own taxes online. There will be various online software available however, some of the software companies may charge a fee to transmit your federal and / or state tax return. Counselors will be available to answer tax questions, but they will not prepare the return. You will be responsible for entering in your data.

The Learning Center will be available the following Days and Times.

                  Friday        March 6    1:00 PM to 4:00 PM

                  Thursday   March 12   1:30 PM to 4:00 PM

                  Tuesday    March 17   1:00 PM to 4:00 PM

                  Thursday   March 19   1:00 PM to 4:00 PM

These Sessions will be limited to 10 seats so register early.  To Register: Visit the PC Club website at <https://www.thepcclub.org/> and select Class Registration in the left side menu. If you are having difficult registering, email treasurer@thepcclub.org

**TCE Tax Appointments**

If you would rather have someone else prepare your 2019 Income Taxes, make your appointments soon.  Laguna Woods residents can make their appointments by stopping by Clubhouse 5 any Wednesday between 10 AM and 3 PM or contacting treasurer@thepcclub.org.  Taxes are prepared on Wednesday's in Clubhouse 5.

**Volunteers**

 As with many of the clubs in Laguna Woods, the PC Club relies on Volunteers to keep our workshop and classes running.  We are always looking for Greeters, Supervisors and Instructors to teach.   If you are interested in volunteering, please respond to this email or stop by the Workshop and fill out an application.   We could use your support.

**Upcoming Classes**

We have had a great response for ongoing classes and Jack our Education Chair is in the process of planning our next round of classes. For class suggestions or if you want to volunteer to teach a class, contact Jack at educationchair@thepcclub.org.

 In the meantime, we do have seats available in the following classes:

To Register: Visit the PC Club website at <https://www.thepcclub.org/> and select Class Registration in the left side menu. Or visit the PC Club Workshop on the third floor of the Community Center to register manually. Classes are held in the PC Club Learning Center, also on the third floor of the Community Center.

**Learning how to write an effective resume & interview for success**

**Saturdays 9:00 AM to 12:00 Noon April 11 thru May 2**

**Tuition $25 Non-Member - $15 Member     Instructor – Kathryn Green**

Career Class: Assessment – Resume Writing – Interview Preparation

For those of us who are interested in continuing our work lives - we are certainly aware the way we look for and apply for jobs has completely evolved from when we did this earlier in our lives.

This class is being taught by Dr. Kathryn Green.  Kathryn both earlier in her own career and is a career life planning professional.  She has both a Master's Degree in Career Counseling and a Doctorate in Education.

Kathryn has a deep and practical understanding that can guide you in navigating today's job market which uses artificial intelligence software to sort applicants before reaching a Human Resource HR person.

Over her career, she has helped professionals, long term unemployed, mature workers, and students find rewarding employment opportunities.

**Classes in the Chinese Language**

**Scanning and saving your photographs – 3 weeks**

**Thursdays, 9:30AM to 11:30AM from March 5th through March 19th**

Tuition $15 nonmember - $10 member           Instructor: Frank Liu

We all have a lot of family and travel photos. But early photos were printed. Many people want to digitize them. That is, convert your photos to save them on your computer – and be able to easily share them with others. This course will explain how to make use of existing software on your Windows 10 PC to help you achieve your wish.

If you have a scanner and a Windows 10 PC, that is all you need. Most printers for home use are versatile, that is they can both print and scan. Although each brand and different model of machine has slightly different operation methods, we will teach you how to use an app that comes Windows 10. This is called Windows Fax and Scan, and it will allow you to scan photos and digitize them. Once you have done this, your photos in your computer are easy to edit, organize, and store.

If you're interested and are currently using a Windows 10 PC with a printer with scanning capabilities or a scanner, sign up for this course.

**Video Production in Chinese– 3 weeks**

**Thursdays, 9:30AM to 11:30AM from April 2nd through April 16th**

Tuition $15 nonmember - $10 member           Instructor: Frank Liu

If you have a lot of photos and some video clips on your PC, you may want to put them together, add music, and make a video. This course will show you how to use your PC and Windows 10 with an app, called Photos to do this.

Video production software can have many, many editing functions and variations – and complexity. But this course is specially focused on basic video editing so that you can learn and use the features and enjoy the results. With this good introduction to video production, you can later learn and use other software with more editing features.

If you are interested and already using a Windows 10 PC, please sign up.

**Membership**

If you already have a current membership, we thank you for your continuing support. PC Club membership not only gives you a reduced fee for classes, the picnic, and annual dinner, it also keeps the club going.

 Many memberships will expire in the months to come and now is a good time to do so.  To renew your membership either visit our website at [thepcclub.org](http://thepcclub.org/) or stop by the workshop and fill out a membership form.

 As always thanks for being a member and have a great week.

 The Laguna Woods PC Club Board

John Huber – President                                president@thepcclub.org
Dee Tucker - Vice President                         vicepresident@thepcclub.org
Barbara Harris -Treasurer                             treasurer@thepcclub.org
Lynn Brown -Secretary                                 secretary@thepcclub.org
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