



PC Club Classes November 2023

All classes are free. A donation is requested at the door.

CLASS REGISTRATION IS REQUIRED

To Register: Visit the PC Club website at <https://www.thepcclub.org/> and select Class Registration in the left menu. Or visit the PC Club Workshop 3rd floor of the Community Center (11AM to 3PM, Monday-Friday) to register manually. Classes are held in the Sellards PC Club Learning Center, 3rd Floor Community Center. **Note: Classes may be added after this flyer is published. Check the website for any recent schedule changes.**

Beginning PowerPoint – Tuesday, November 7 at 10:00 A.M. – Jeff Beck

This class will teach the principles of good presentations. It will include slide and word rules, using templates for your presentation, choosing fonts and sizes, and choosing how to advance between slides.

Intermediate PowerPoint – Tuesday, November 14 at 10:00 A.M. – Jeff Beck

This class will teach how to add and modify images, utilize Excel charts, add videos, record and narrate audio, use designer, presenter coach and cameo features.

LW Technology Tools – Wednesday, November 15 at 1:00 P.M. – J. R. Davis

This class will cover the purpose and use of technology tools used by Laguna Woods Village. These tools and apps include Dwelling Live, Ticket Portal, Resident Portal, and recreational apps.

Browsers, Browsers, Browsers – Friday, November 17 at 1:00 P.M. – Ron Nelson

What exactly are browsers? Should you choose Chrome, Edge, IE, Firefox, Brave or even Vivaldi? Which one is best for your needs? How exactly do you use a browser? How are browsers and search engines related? How do you customize a browser to fit your needs (I'll cover Chrome and Edge in detail)? What are extensions and where do they come in? How do you securely browse? What's all this I hear about cookies & Topics?



Introduction to Windows 11 – Tuesday, November 28 at 1:00 P.M. - J. R. Davis

This class is an introduction to Windows 11 and how to use it. It will include demonstration along with some hands-on instruction. The sign-in screen, desktop, task bar, start menu, browsers, email, selected settings, and other basics will be covered. This class is designed for the average person without a technical background who wants to make better use of their PC for common tasks such as Email and online browsing.

For Laguna Woods Residents and their guests only