

## PC Club – September General Meeting

### A Presentation highlighting our favorite new features and functions in Windows 10 as of September 2018

**Windows 10 continues to progress toward the safest, most secure and reliable OS possible while fulfilling your need for productivity.**

**Ease of Access:** if computing activities are even more challenging for you due to physical issues, you can thank Microsoft's developers for turning a sensitive ear (or eye) to our problems. Click Start ► Settings ► Ease of Access to take advantage of the possibilities for personalizing your PC and for more enjoyment, and less frustration.

**Edge browser:** after more than two years in which Edge was often perceived as a less capable browser, Microsoft has further developed it, correcting some deficiencies and enhancing its best features. Finally, Edge is at parity with other browsers – and with some added functionality and unique features.

**Lynda online reference:** This site has an especially helpful series of short videos about the Windows 10 April update. This is both up-to-date, and comprehensive operating system information. It is available free to OC Library patrons. From the PC Club home page click ► Meeting Links etc ► Lynda.com – https link ► Sign in ► Search term: Windows 10 April 2018 update essential training ► Select from: subject items along the left margin.

**Privacy:** as users, we now have more control than ever over our privacy during computing activities. You also have choices about what Windows and Microsoft sees and does on your PC. (click Start ► Settings ► Privacy ► Diagnostics and Feedback)

**Searching from the task bar:** a good fundamental tool – revisited.

**Settings: Updates:** *you now have considerable control over the update process!* Click Start ► Settings ► Update and Security ► Windows Update.

**Settings: Security:** you'll find 7 categories of Settings tools, with options to change them, when you open the Update and Security section within Settings. Windows Defender – your free MS anti-virus/malware software also resides in Update and Security. Click Start ► Settings ► Update and Security ► Windows

Security. Select any category to see what's being done by default as well as what you can do to personalize these settings. Access the Defender settings by clicking the rectangular box at the top of the middle panel on your screen.

Note – Control Panel, our go-to hub for decades has been dismissed and has been gradually dismantled over the past 12-18 mo. You'll now find all those tools and settings in one of the 13 "Windows Settings". Tap Start ► Settings.

**Storage sense:** reclaims Hard Disk space by deleting temp files, emptying the recycle bin and removing forgotten or unnecessary downloads. Turn it on and relax - you're good to go – it's on auto pilot. Click Start ► Settings ► System ► Storage. Scroll down to personalize.

**Timeline:** allows a quick, simple return to any previous activity and can be set to synch to your other Windows devices. It will also display history from your Android or iOS devices that are running Microsoft Office Apps. It is an enhanced Task View, so If you liked Task View in earlier versions of Windows 10; you'll be all smiles after discovering and utilizing Timeline. If this isn't a feature you'll use, or you're on a public PC, it can also be turned off completely. It is accessed right from your Taskbar (BTW, showing its icon is optional) or by simply tapping the Windows key, plus Tab.

**Troubleshooting:** previously, these helpful tools, designed to fix many of your computer's malfunctions, maladies or difficulties, were not easily found. *They are now and are easy to use.* Start ► Settings ► Update and Security ► Troubleshoot. Here you'll find 19 Troubleshooting wizards; based on the definition and information given, select the one most likely to start resolving your problem. While not perfect nor infallible, these represent a major step as an accommodation from Microsoft for self-help.

**Tip –** customize your Display setting.

1. Start ► Settings ► Ease of Access ► Display
2. Start ► settings ► system ► display

**Tip #2 –** make your Mouse your new best friend

Start ► Settings ► Devices ► Mouse ► Additional Mouse Options ► Pointer and set to Black Extra-Large System Scheme: click Apply; click OK

<https://www.howtogeek.com/353165/whats-new-in-windows-10s-redstone-5-update-available-fall-2018/>